



Office of the Provost
Office of Research and Sponsored Programs

Faculty Initiative for Research/Scholarly/Creative Excellence (FIRE)

CALL FOR PROPOSALS

Overview

The Provost's Office in association with the Office of Research and Sponsored Programs is providing support to faculty to enhance their opportunity for scholarly and creative activities through the FIRE program. FIRE offers support to faculty by providing one-course reassigned time or summer stipend. The main goal of FIRE awards is to provide faculty specific time for their research, scholarly, and creative activities in an effort to promote career advancement and enhance academic excellence.

Eligibility

In order to be eligible for a FIRE award, applicants must:

- Be a UW-W faculty member with a full-time (academic or calendar year) appointment
- Have the support of the department chair and college dean (Chair and Dean Support Form)

Applications are encouraged from all disciplines.

FIRE Program, Funding, and Deadlines

FIRE Program: FIRE is open to all eligible faculty to enhance their existing research or assist in developing new directions for research, scholarly, or creative activities appropriate to their discipline and area of scholarship. Support will be a one-course teaching reassignment for spring semester of 2018 or a stipend award (\$5,000) for summer 2018. Expected outcomes include, but are not limited to, scholarly publications, exhibitions, performances, and proposals/applications for extramural funding. Only one application per faculty member per year will be considered for this program.

Deadlines

FIRE Program	Application Deadline	Term	Final Report Deadline
Faculty Awards	Dec. 1, 2017	Spring Semester, 2018 Summer, 2018	June 1, 2018 August 3, 2018

Funding

- FIRE Awards will provide a one-course teaching reassignment for Spring semester 2018 or a \$5,000 award during Summer 2018. Spring semester awards are strictly for a one-course teaching reassignment of time.
- For summer awards, the first summer stipend allocation will be 50% of the total stipend and will be released on July 1, 2018. The final allocation (50%) will be released on September 1, 2018 if the final report is completed and received by the August 3, 2018 deadline. Requested funds for summer awards can include those costs, e.g., equipment, supplies, student support, etc., appropriate to the proposed scope of work (maximum \$5,000 including stipend).
- Collaborative proposals that include two or more faculty may be considered by FIRE with a course reassignment for each faculty member for a semester or a total award amount of up to \$10,000 for summer.
- It is anticipated that up to 30 awards will be made in this round of funding.
- Awards are contingent on the availability of funds.

REVIEW PROCESS/CRITERIA

The Faculty Academic Development Committee (Committee) is responsible for the review of proposals with support from the Office of Research and Sponsored Programs (ORSP).

The Committee will make funding recommendations to the Provost. ORSP will communicate reviews and funding decisions to applicants.

Applications will be reviewed using the following criteria (see also page 3):

- Intellectual merit of the activities to the discipline and area of scholarship.
- Broader impacts of the research, scholarly or creative activity to the faculty member's professional development as well as to the department and college, students, distinction of UW-Whitewater, and the greater academic and public community.
- Faculty qualifications to perform the proposed work.
- Involvement of students in the research, scholarly, or creative activity.
- Potential for extramural support and/or continuation of the research, scholarly, and creative activity beyond the award period.

APPLICATION

Proposal Narrative: The application narrative should be single-spaced using a 12-point font and one inch margins. The narrative may not exceed three pages and must include (in order):

1. Brief Description and Significance: The proposal will describe the proposed activities including goals, objectives, methods, outcomes, etc. Significance and intellectual merit of the proposed activities must be clear and specifically defined in this section.
2. Broader Impacts: Explain the connection between the proposed activity and the faculty member's professional development, university (department, college, university) priorities,

and other selection criteria. Broader impacts must be stated in an obvious and compelling manner. Impacts in all dimensions must be specifically defined and easily understood.

3. Qualifications: The proposal should discuss the applicant's qualifications and capacity relative to success in the field of the proposed scholarly activity (e.g., past grants, relevant publications, exhibits, conference presentations and/or performances, awards, etc.) directly related to the proposed project and potential for extramural proposal. Evidence must be provided that all necessary equipment, facilities, instrumentation, etc. is in place or will be purchased and accessible for the proposed activities.
4. Student Involvement or benefit: Specifically defining the involvement and/or benefit of the proposed activities to students is imperative. It is a focal point for UW-W.
5. Potential for Extramural Support and/or Continuation: The proposal must state how the proposed activities will lead to extramural support and/or will be continued within the context of faculty scholarship. Seeking extramural funding and other means of support are important to insure long-term benefits of supporting the proposed activities. If extramural opportunities are typically not available in the discipline or for this type of project, please explain.

Abbreviated CV: Applicants must provide a two-page curriculum vita appropriate to your discipline and demonstrating qualifications to pursue this project.

Current and Pending Support: List any current and pending support for research, scholarly and creative activities from all sources. Also list any other teaching reassignments (and their purposes) for Spring 2018 and Summer 2018.

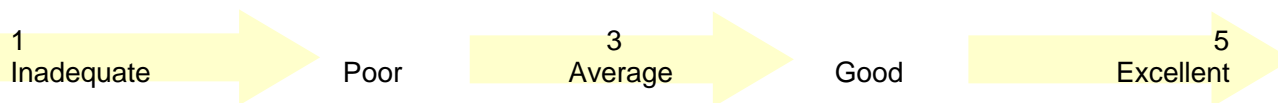
Chair and Dean Support Form: Completed and signed by your chair and dean.

ORSP Approval and Certification Transmittal Form: All applications must be approved by the department chair and college dean using the University of Wisconsin-Whitewater Office of Research and Sponsored Programs Approval and Certification Transmittal Form.

UW-W Standard Budget Form: Fillable Version

Note: Faculty must have met all requirements associated with previous awards (e.g., faculty development grants, sabbatical leave awards, etc.).

The rubric below will guide panel review; evaluators will use the following scale:



SCALE AND CRITERIA	1	3	5
Brief Project Description and Significance	Discussion of the goals or research questions is not included. There is no explanation of how proposed goals will be achieved during the award period. There is	The discussion of goals and objectives or research questions and methods is incomplete. There is little explanation of activities, outcomes and/or methods. The significance of the activity to the discipline and area of	The goals/objectives or research questions/methods is thoroughly described. Activities and outcomes are clearly explained. The significance of the proposed activities to the discipline and

	no mention of significance to the discipline or area of scholarship.	scholarship is provided but not in sufficient detail.	area of scholarship are clear and well defined.
Broader Impacts	The reviewers are unable to identify the connection between the proposed activities and the faculty member's professional development and university-based priorities, selection criteria, and overall significance.	A partial explanation is provided of the link between the proposed project and faculty member's professional development, university-based priorities, selection criteria and overall significance. The explanation of relevance to the academic and public community is vague and/or requires inference.	The connection between the proposed project and faculty member's professional development, university-based priorities, selection criteria and significance is obvious and compelling. Impacts in all dimensions are clearly stated and easily understood.
Faculty Qualifications	The project is not compatible with the applicant's record of scholarship or potential. No evidence is provided that the project has the necessary components for success.	Connection between the proposed project and the applicant's track record is tenuous; some evidence supporting a link is presented. It is unclear if all proposal/activity components can be assembled and completed in a timely manner.	The proposal is directly linked to the applicant's record of scholarship or potential to achieve the project goals. The proposed activities have all the components necessary to achieve success.
Student Involvement	There is no defined direct or indirect involvement or benefit of the activity to students.	The involvement of students or benefits of the activities to students is mentioned but specific details are not fully described in the proposal.	The involvement and benefit of the proposed activities to students is clearly identified and significant. Students will play a central role in the activity or will benefit significantly.
Potential for Extramural Funding and/or Continued Support	The supported activities will be constrained to one semester with no identified prospect for further support or continuation.	The defined activities may have some potential for extramural support and/or it can be implied that the project will continue past the award period but it is not clear how this will be accomplished or supported in the future.	The proposal clearly states the future directions for the activity that includes a plan for extramural support and/or continuation of the project. Alternatively, an explanation is provided of why extramural support is not typically available in this discipline or for this type of project. The benefits of supporting this work are both short and long-term.

SUBMISSION

Please submit an electronic version of your application to:

Carl A. Fox, Ph.D., Director
Office of Research and Sponsored Programs
2243 Andersen Library
Email: foxc@uww.edu
Telephone: 262-472-5289

CURRENT AND PENDING SUPPORT FORM

This form is required for applicants who are serving or will serve as Principal Investigator or project personnel on current and/or pending grants (both external and internal), contracts, subawards and/or industry sponsored research agreement or awards. Applicants also must include information about any teaching or service commitments (summer, overload) beyond their normal academic year responsibilities. Failure to provide this information may result in the return of a proposal without review. There are no page limits for this section of the proposal. Applicants may attach as many forms as needed to document all current and pending support.

Project Title	
Principal Investigator	
Agency, Sponsor, and/or Program	
Project Period (Start/End Dates)	to
Role on Project	<input type="checkbox"/> Principal Investigator Personnel <input type="checkbox"/> Other Project Personnel
Status of Project	<input type="checkbox"/> Current/active <input type="checkbox"/> Pending
Type of Support	<input type="checkbox"/> Course Release <input type="checkbox"/> Summer Stipend <input type="checkbox"/> Overload <input type="checkbox"/> Other: Please provide details on the type of support (term, amount(s), etc. in the space below:

Project Title	
Principal Investigator	
Agency, Sponsor, and/or Program	
Project Period (Start/End Dates)	to
Role on Project	<input type="checkbox"/> Principal Investigator Personnel <input type="checkbox"/> Other Project Personnel
Type of Support	<input type="checkbox"/> Current/active <input type="checkbox"/> Pending
Type of Support Provided or Requested	<input type="checkbox"/> Course Release <input type="checkbox"/> Summer Stipend <input type="checkbox"/> Overload <input type="checkbox"/> Other: Please provide details on the type of support (term, amount(s), etc. in the space below:

Applicant Name: _____

Departments: _____

College: _____

Title of Project: _____

DEPARTMENT SUPPORT

I support this application for a FIRE award.

Briefly, describe how staffing arrangements have been made to maintain quality instructional services to students during the reassignment.

I am unable to support this application for a FIRE award.

Describe rationale for lack of support.

Signature of Department Chair

Date

COLLEGE SUPPORT

I support this application for a FIRE award.

Rationale or comments.

I am unable to support this application for a FIRE award.

Briefly, describe the rationale for lack of support.

Signature of College Dean

Date



APPROVAL AND CERTIFICATION TRANSMITTAL FORM

DO NOT COMPLETE YELLOW SECTIONS – FOR UW-WHITEWATER ORSP USE ONLY

FUNDING COMPETITION INFORMATION Deadline: (E)		RSP USE ONLY ID:	
1. Sponsor & Program:		Date Submitted:	
2. Address:		Number of Copies to Sponsor (original +)	
3. Telephone:	Fax:	Binding of Original: <input type="checkbox"/> Clip <input type="checkbox"/> Staple <input type="checkbox"/> Other <input type="checkbox"/> N/A	
4. Web:	Notes:	GT Proposal Entry: GT Award:	
PROPOSAL INFORMATION			
5. Principal Investigator:		5a. Department/Division/Institution:	
5b. Address:		Phone:	Fax: Email:
6. Co-Investigator:		6a. Department/Division/Institution:	
6b. Address:		Phone:	Fax: Email:
7. Co-Investigator:		7a. Department/Division/Institution:	
7b. Address:		Phone:	Fax: Email:
8. Co-Investigator:		8a. Department/Division/Institution:	
8b. Address:		Phone:	Fax: Email:
9. Project Title:			
10. Funding Type: <input type="checkbox"/> New <input type="checkbox"/> Renewal/Continuation		AWARD INFORMATION – RSP USE ONLY <input type="checkbox"/> GRANT <input type="checkbox"/> CONTRACT	
11. Total Request: \$		New Account <input type="checkbox"/> Non-Federal <input type="checkbox"/> Federal (CFDA#)	
12. Match Information: \$		Org Information <input type="checkbox"/> New <input type="checkbox"/> Add To	
13. Begin Date: End Date:		Total Award Begin Date End Date	
REQUIRED CLEARANCES – Does the project involve: <i>Approved? (choose one)</i>			
14. toxic, infectious, or carcinogenic/mutagenic material? Use recombinant DNA technology?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
15. use of human subjects, human tissue or vertebrate animals?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
16. action involving space, remodeling, or construction?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
17. hiring non-UWW personnel?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
18. release time by PI (and/or Co-Is) in support of project activities?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
19. creation of new degree programs or services?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
20. potential environmental impacts, which require review under the Wisconsin Environmental Policy Act?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending	
REQUIRED SIGNATURES; PLEASE RETURN FORM TO ORSP			
PRINCIPAL INVESTIGATOR/PROJECT DIRECTOR		SIGNATURE	DATE
I certify that the plan detailed in the proposal/contract complies with all campus, state, and federal regulations and policies and reflects University, College/Division, and Department/Unit goals. This project is achievable as described, including the limitations of time, resources, and personnel expertise. All required clearances have been satisfied. I have disclosed any possible conflicts of interest during the proposal development process and understand that I must disclose any possible conflicts of interest within 30 days during the award period. If awarded, I agree to conduct the proposed project in compliance with (1) the conditions of the grant and (2) with all policies of UW-Whitewater, UW System, and the State of Wisconsin.			
I authorize the use of my name and grant information for university publication. <input type="checkbox"/> NO <input type="checkbox"/> YES _____ (initial)		TYPED NAME:	
DEPARTMENT CHAIR/UNIT DIRECTOR		SIGNATURE	DATE
I certify that I have reviewed the proposal/contract and found it to be complete, including required clearances, budget, and commitments involving space, faculty/staff time, and matching funds. In addition, I certify that all resources and other provisions of any award will be fulfilled. A match (check one) <input type="checkbox"/> has OR <input type="checkbox"/> has NOT been pledged. Cash match will be satisfied by a transfer of funds from org code _____ - _____ - _____ in the amount of \$ _____ or via in-kind contributions as described in the budget (narrative).			
		TYPED NAME:	
COLLEGE DEAN/DIVISION DIRECTOR		SIGNATURE	DATE
I certify that I have reviewed the proposal/contract and found it to be complete, including required clearances, budget, and commitments involving space, faculty/staff time, and matching funds. In addition, I certify that all resources and other provisions of any award will be fulfilled. A match (check one) <input type="checkbox"/> has OR <input type="checkbox"/> has NOT been pledged. Cash match will be satisfied by a transfer of funds from org code _____ - _____ - _____ in the amount of \$ _____ or via in-kind contributions as described in the budget (narrative).			
		TYPED NAME:	
ADDITIONAL CERTIFICATIONS		SIGNATURE	DATE
Applicants that propose projects that include an international component must secure the signature of the Director of the Center for Global Education. All applicants submitting proposals including the acquisition or purchase of technology must secure the signature of the Assistant Vice Chancellor for Instructional, Communication, and Information Technology (ICIT).			
		TYPED NAME:	
RESEARCH AND SPONSORED PROGRAMS CERTIFICATION		SIGNATURE	DATE
By signing this transmittal, I certify that this proposal/contract is consistent with campus, state, and federal regulations; is within the campus' research/service mission; and is approved for submission to the funding agency.			
INITIAL HERE TO APPROVE GRANT/CONTRACT ACCEPTANCE:		DATE:	TYPED NAME: CARL FOX

**UNIVERSITY OF WISCONSIN-WHITEWATER
INTRAMURAL GRANT PROGRAMS
STANDARD BUDGET FORM**

PROGRAM:				
PROJECT TITLE:				
PI:		PROJECT FUNDING		
PERSONNEL / SALARY		GRANT FUNDING REQUEST	MATCH (if applicable)	TOTAL PROJECT COSTS
<i>Provide basic calculations and totals on this form. Justify each entry in the Budget Narrative. If Match funds are pledged, provide details in the Budget Narrative.</i>				
1. Faculty/Staff (course release, overload, stipend, etc.)				-
				-
2. Non-UW Personnel (consultant, speaker, substitute, etc.)				-
				-
3. Classified Staff				-
				-
4. Limited Term Employees (LTEs)				-
				-
5. Graduate Assistants				-
				-
6. Student Workers	Hours/week: _____ # of weeks: _____ Hourly Rate: \$ _____			-
Personnel / Salary Subtotal		\$ -	\$ -	\$ -
SUPPLIES & EXPENSES				
<i>Justify each entry in the Budget Narrative with all relevant details. If Match funds are pledged, provide details in the Budget Narrative.</i>				
<u>1. Travel (refer to http://www.uww.edu/adminaffairs/finance/travel.html)</u>				
Airfare				-
Mileage	Total Miles _____ Rate/mile <u>\$0.53</u> 0			-
Lodging	# Nights _____ Rate/night <u>\$</u>			-
Meals	# Days _____ Rate/day <u>\$</u>			-
Other _____				-
2. Software/Books				-
3. Office Supplies/Photocopying				-
4. Workshops, etc.				-
5. Other (list items and provide details in Budget Narrative)				-
6. Other (list items and provide details in Budget Narrative)				-
7. Other (list items and provide details in Budget Narrative)				-
8. Other (list items and provide details in Budget Narrative)				-
9. Other (list items and provide details in Budget Narrative)				-
Supplies & Expenses Subtotal		\$ -	\$ -	\$ -
PROJECT FUNDING TOTALS		\$ -	\$ -	\$ -